

Attachment M

ISSUE: The All Star I Executive Committee has reviewed the practices around assessing conference program fees for Conference Overnight Guests (COGs) and proposes to create a policy regarding said issue.

- Currently, any person who registers before the March 10th registration deadline via the online SIC registration system will be assessed the full conference program fee (currently \$95 for an adult), regardless of the duration of their stay.
- People who register after the registration deadline (after our conference registration has gone to waitlist status) are not automatically assessed any program fee.
- If people on the waitlist are admitted for the full week of the conference, they are asked to pay the deposit and conference programming fee.
- If people on the waitlist are admitted for a partial week, they may or may not be asked to pay the program fees.
- Occasionally, people who are not staying the full week, and who have paid the entire program fee via the online system, will ask for a partial refund of program fees and this is granted (via a refund check) by the treasurer.

QUESTION: If Conference Overnight Guests are not going to pay a full program fee, what should be the fee structure and can the online registration system accommodate this?

CONCERNS:

- We do not wish to create burdensome busywork for either the conference treasurer or the SIC registrar.
- If we pro-rate the fee, must we return partial amounts for people missing nights at the last minute, that is, staying less than the full week without giving us adequate prior notice?
- We should create a policy that is implemented systematically and in a uniform way.

MOTION: The Executive Committee puts forth a motion to the Governance Council to implement a dual fee structure for conference program fees such that conferees staying 3 to 7 nights of All Star I will pay the full conference program fee and persons staying for 1 or 2 nights of the conference will pay a conference program fee of \$30.

LOGISTICS:

- To implement this change, SIC will create a separate registration page for COGS staying less than 3 nights (Mike Bray has agreed to this; the current system cannot accommodate multiple fee structures).
- If people do not indicate to the conference registrar by two weeks prior to the conference that they will stay for less than 3 nights, they must pay the full week program fee. If they indicate to the conference registrar more than two weeks prior to the conference that they will be staying for less than 3 nights, the conference treasurer will refund the program fee.